

**FEE SCHEDULE**  
**Effective July 1, 2024**

**Administrative Fees:**

- Copies: \$.25 per page
- Scanning: \$.25 per page
- Printing: \$.25 per page
- Color Printing: \$.50 per page
- Notary: \$10.00 per principal signature
- Incoming or Outgoing Fax: \$1.00 per page
- Returned Check: \$25.00

**Zoning Permits:**

- Residential Zoning Permit: \$50.00
- Commercial Zoning Permit: \$100.00
- Zoning Verification Letter: \$10.00
- Rezoning/Conditional Use  
and Variance Applications \$200.00 plus advertising costs
- Sign Permit: \$30.00
- Copies of Zoning Ordinance: \$25.00
- Copies of Zoning Map: \$25.00
- Voluntary Annexation Process: \$200.00 plus advertising costs
- Failure to obtain required permits: DOUBLE NORMAL FEE

**Police Department:**

- Reports: \$2.00 each
- Annual Golf Cart Fee: \$5.00

**Activities:**

- Depot Rental
  - 9:00 AM – 12:00NOON \$75.00
  - 1:00PM – 4:00 PM \$75.00
  - 9:00 AM – 4:00PM \$150.00
  - After 4:00PM -- \$25.00 per hour, (minimum \$100.00)
- Depot Deposit: \$100.00
- Clean-up Fee for Depot Rental: \$20.00
- Town Park Rental: Fee based on group size
- Town Park Violations: \$50.00 per violation
- Activity Permit Request: \$5.00

## Water/Sewer Rates

### Water rates updated July 2024

- In Town  $\frac{3}{4}$  meter

Water	Flat	\$18.50
Sewer	Flat	\$27.00
Water Usage		\$6.30 per thousand for 1st 5000 gallons \$7.10 per thousand over 5000 gallons
Sewer Usage		\$9.75 per thousand for 1st 5000 gallons \$10.25 per thousand over 5000 gallons
Water Recap -- flat + % usage		\$.91875 plus 5% usage
Sewer Recap -- flat + % usage		\$1.32 plus 5% usage

- Out of Town  $\frac{3}{4}$  meter

Water	Flat	\$23.75
Sewer	Flat	\$32.50
Water Usage		\$7.10 per thousand for 1st 5000 gallons \$7.65 per thousand over 5000 gallons
Sewer Usage		\$10.50 per thousand for 1st 5000 gallons \$10.75 per thousand for over 5000 gallons
Water Recap -- flat + % usage		\$1.90 plus 8% usage
Sewer Recap -- flat + % usage		\$2.60 plus 8% usage

- In Town 2" meter

Water	Flat	\$27.50
Sewer	Flat	\$132.25
Water Usage		\$6.85 per thousand for 1st 5000 gallons \$7.10 per thousand over 5000 gallons
Sewer Usage		\$10.50 per thousand for 1st 5000 gallons \$10.75 per thousand over 5000 gallons
Water Recap -- flat + % usage		\$1.40 plus 5% usage
Sewer Recap -- flat + % usage		\$6.65 plus 5% usage

- Out of Town 2" Meter

Water	Flat	\$31.5
Sewer	Flat	\$135
Water Usage		\$7.35 per thousand for 1st 5000 gallons \$7.65 per thousand over 5000 gallons
Sewer Usage		\$11.00 per thousand for 1st 5000 gallons \$11.85 per thousand over 5000 gallons
Water Recap -- flat + % usage		\$2.55 plus 8% usage
Sewer Recap -- flat + % usage		\$10.80 plus 8% usage

- Tap Fees
  - Water Tap: \$1,000.00
  - Sewer Tap: \$1,500.00
  
- Late Fee: 10% of amount overdue per month
  - The Town will waive the penalty (10%) for late payment, if the customer requests it, and if the customer has been a customer for at least 24 months, has made all payments on time for the past 24 months, and had no instances of paying with a “bad” check.
  
- Security Deposit: \$250.00
- After-hours Service Call
- Profiling Meter: \$25.00
- Meter Tampering Violation:

**Vacant Properties:**

Option #1: Owner establishes account -- Security deposit is \$125.00  
 Owner billed MONTHLY at prevailing FLAT water rate plus recap

Option #2: Owner does not want service at the location  
 Water Meter is pulled  
 Restoration charge of cost of new meter plus installation  
 (Current charge would be \$500 for meter/\$125 for installation/labor)

**Reconnect Policy:**

Standard Reconnect fee: \$40.00

- This applies to accounts that have been cut off for non-payment and want the service restored immediately.

**Activation/Reconnection of Vacant Properties:**

- This applies to “vacant” properties – defined as not an active Town utility customer
- Total number of months vacant x the current flat monthly rate for **water only** plus the water recap charge.
- No additional penalties
- No charge for sewer
- Maximum “activation/reconnection” charge may not exceed the advertised rate for a new water connection.
- Customer must also pay the advertised security deposit.

**Leak Adjustment Policy:**

If a user finds that they have a leak from the meter to their point of use and they note a substantial increase to their bill and that this leak is verified by the water supervisor, an adjustment to one bill during a twelve month period may be granted. Documentation, to include repair receipts from licensed plumber, is required.

$$\frac{\text{Water bill minus 12 mo. Average}}{2} + 12 \text{ mo. Average} = \text{amount billed}$$

**Nuisance Violations:**

- Civil Penalty of \$100.00 for the first offense within a 12-month period
- Civil Penalty of \$250.00 for the second or subsequent offense within a 12-month period.

As of July 1, 2024